

OPEN JOB POSITION

LEGAL DEPARTMENT- NTT DATA MEXICO

EXPERT IN LABOR LAW AND LABOR RELATIONS

Main functions and Skills

- Legal advice (definition of policies, etc.).
- Advice to the Business Support Areas (mainly Personnel Administration) in the definition, supervision and updating of indefinite-term employment contracts, fixed-term employment contracts (supporting typology), employment documentation, etc.
- Advice on the definition of benefits, sanctions, and other policies.
- Compliance with tough work obligations (support on occupational health and safety issues, negotiations with the occupational doctor, etc.)
- Participation in audit procedures called by the labor authorities; IMSS, STPS, and related.

Coordination of internal matters related to comply REPSE (registry of companies providing specialized services)

Plus knowledge

Knowledge in expat labor workers, telework (NOM 037), and specific regulation of prevention of psychosocial risks (NOM 035).

*Salary: To be arranged.

Please contact HR: ana.laura.junes.bravo@emeal.nttdata.com